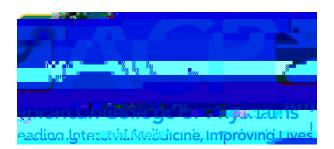
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Policy:

Clinicians order laboratory and imaging tests using the appropriate ordering form (or order entry template if an EHR has order entry enabled) based on each p coverage. All results are reviewed promptly. Abnormal or overdue results/tests are flagged for attention. All results/tests are ultimately reviewed, acted upon if necessary by the ordering or covering Clinician, and documented in the medical record including action taken, if any.

Purpose:

To ensure timely and appropriate review of all laboratory and imaging results/tests ordered by the practice.

Procedure:

Lab and imaging test ordering:

- Clinicians order laboratory tests and imaging studies by completing the appropriate form (or EHR template) including all required fields to ensure accurate processing of the request.
- Clinicians document labs/tests ordered in the clinical note, if associated with an
 encounter, or in the messaging section of the chart if in response to between
 encounter decisions about laboratory tests/imaging studies.
- 3. All discussions with patients (or families) are documented in the clinical record in the appropriate location.

Lab and imaging test tracking and review:

4. The ordering Clinician (or a covering Clinician; or a delegated team member) reviews incoming labs/test results on a daily basis and cross references the received results with those previously ordered. These labs may be pre



- 6. If the Qinician or the clinical team member identifies that the results for an ordered test/imaging procedure have not been received within the expected timeframe, then the Qinician or clinical team member searches for those results.
- 7. Clinicians must initial and date the results of all lab tests/imaging results directly on the report (if a paper-based system is in place).